

Exhibition

Set-up (day, time)

Exhibitor (name)

Hall/Stand no.

Dismantling (day, time)

Exhibitor (address)

services	amount	price (net)	unit	service partner
Minimum order value € 85.00 (net)				
One-time basic stand cleaning (1st cleaning after stand construction)		€ 1.50	m ²	The respective service partner can be found in the terms and conditions.
One-time glass cleaning (1st cleaning after stand construction, amount of hours depends on state of stand)		€ 39.50	hour	
Daily cleaning, stand area vacuumed and/or wet wipe (starts on first evening of exhibition, invoicing EUR per m ² /day)		€ 1.00	m ²	
Remove and dispose of carpet covering foil		€ 1.30	m ²	
Special cleaning (glass, walls/frames, exhibition items, others)		€ 39.50	hour	

** Daily stand cleaning includes: cleaning of tables with a wet cloth, emptying of wastebaskets as well as conducting ordered floor care. All other services are considered special cleaning services.*

TERMS AND CONDITIONS

Messe Friedrichshafen GmbH is the contractor and will execute your order.

Messe Friedrichshafen GmbH

Neue Messe 1

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Email: ausstellerservice@messe-fn.de

- The minimum order value is € 85.00 net.
- The exhibitor must have a socket within the stand.
- The exhibition halls are cleaned by the organizer. The exhibitor is responsible for his own stand area. Daily cleaning begins at 6 p.m. If the stand is not accessible because it is an enclosure which can be locked, the key should be deposited with the service partner.
- The order form, changes and additional orders must be submitted at the latest 14 days prior to the exhibition. If not a surcharge of 10 % will become due, except for
 - Exhibitors who have been approved a short notice by the trade fair management,
 - Event-related special regulations (e.g. Fakuma).

The contractor reserves the right to reject orders or order changes received late.

All cancellations will entail a cancellation fee:

- Cancellations 14 days prior to the exhibition will be charged 25 % of the quoted price
- 7 days prior to the exhibition will be charged 50 % of the quoted price

- Less than 7 days prior to the exhibition will be charged 100 % of the quoted price.
- If the contractual partner requests a reissuance of the invoice due to a name change, change in legal form, or change of the recipient's address, etc., the contractual partner must pay a fee of € 50.00 (plus VAT) for each invoice amendment. If invoices are addressed to a third party, the contractual partner remains the debtor until the respective invoice has been fully settled.
 - Complaints about the cleaning service can only be accepted within 30 minutes after the exhibition has started.
 - Please note the principles of the "Closed Substance Cycle Waste Management" (KrWG) as well as on the principles of the "Industrial Waste Enactment" (GewAbfV) in its latest valid version.
 - All prices do not include VAT. The above-mentioned conditions of delivery and payment are valid for all orders. Place of jurisdiction is Tettnang and place of performance is Friedrichshafen.

Version: 02.03.2026

We have read and agreed to the terms and conditions, the privacy policy and the technical guidelines.

place, date

legally binding signature / First and Last name